



South Walton High School

STUDENT TRANSCRIPT REQUEST

For Office Use Only

Date Received _____

Date Sent _____

Student Name _____ Graduation Year _____ Date _____

This form authorizes South Walton High School to prepare and process all transcripts or other college materials that are requested as part of college applications, scholarship applications, and/or athletic recruiting by college coaches.

NAME OF COLLEGE OR UNIVERSITY _____

____ **Mail to College or University**
ADDRESS OF ADMISSIONS OFFICE _____

Street Address/PO Box

____ **Fax to College or University**
FAX NUMBER () - _____

City

State

Zip

Transcripts cannot be sent by email

College Application Deadline _____

Check One: Early Decision Early Action Regular Decision Rolling Admission

Check One: Applied via the COMMON APP/Other Applied Directly to College/University

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Check One: Applied via the COMMON APP/Other Applied Directly to College/University

Personal Copy for Student or Parent (will be available within 72 hours)

Official **OR** Unofficial Pick Up at School **OR** Mail to Home

Student/Parent Signature

Date

Student Address _____ Phone Number _____

College Deadlines: Please submit request two (2) weeks prior to college deadline date. Students are responsible for knowing college deadline dates and if it is a "postmarked by" or "received by" date. College deadlines given should be actual college deadline, not the date the student would like the request completely processed and mailed.