

REQUEST FOR TEACHER RECOMMENDATION

STUDENT NAME: _____ RECOMMENDER NAME: _____

COURSE TITLE/TERM _____

*The SWHS guidance department does not mail teacher recommendations. Either you acquire directly from the teacher or ask your teacher to mail directly to the colleges.

COLLEGE

COLLEGE'S APPLICATION DEADLINE

- | | |
|----------|----------|
| 1. _____ | 1. _____ |
| 2. _____ | 2. _____ |
| 3. _____ | 3. _____ |
| 4. _____ | 4. _____ |
| 5. _____ | 5. _____ |

During my time in your class I accomplished the following which I feel represented my best effort.

What I liked best about your classes were _____

In college I plan to major in _____ with a possible career direction of _____.

South Walton High School * 645 Greenway Trail * Santa Rosa Beach, FL * 32459

850-622-5020

IMPORTANT CHECKLIST-----Give your teacher:

1. Adequate notice (at least 2 wks. before college deadline).
2. A resume of activities.
3. Addressed **AND** stamped envelopes.
4. Teacher recommendation forms if provided by the college.
5. A reminder several days before application deadline.
6. A **THANK YOU NOTE** at the completion of the recommendation process.